INTERNATIONAL ASSOCIATION OF CANCER REGISTRIES (IACR)

GENERAL INFORMATION


Committee Structure: The National Cancer Registrars Association (NCRA) sponsors the Immediate Past President to attend the IACR Annual Meeting to promote NCRA membership and services.

Term of Office: 1 year

Reports following the IACR Annual Meeting:
(1) Report to the NCRA Membership, through an article in The Connection
(2) Include information about the IACR Annual Meeting in the Past President's Board report.

POLICIES

History of IACR

The International Association of Cancer Registries (IACR) was founded in 1966 in Tokyo, Japan as a professional society dedicated to fostering the aims and activities of cancer registries worldwide. It is primarily for population-based registries, which collect information on the occurrence and outcome of cancer in defined population groups (usually the inhabitants of a city, region, or country). Their scientific meeting is held annually in different continents each year (2-3 days), usually in the fall.

NCRA Attendance

The NCRA is a member (associate category of IACR).

The NCRA will sponsor the Immediate Past President to attend the IACR Annual Meeting to promote NCRA membership and services. If the Immediate Past President cannot attend, then the Board of Directors may designate someone else to attend.

For historical purposes, the table listed below shows the date, place, and representative for NCRA at the IACR meetings.

NCRA Representation at IACR

October/November, 1995 Rio de Janeiro, Brazil, South America
Martha Oliva, Immediate Past President

September, 1996 Edinburgh, Scotland, Europe
Connie Grace, Immediate Past President

November, 1997 Abidjan, Cote d'Ivoire, Africa
Carol Hutchison, Immediate Past President

August, 1998 Atlanta, GA, USA, North America
Gayle Clutter, Immediate Past President
Fall, 1999 Lisbon, Portugal, Europe
Steven Roffers, Immediate Past President

2000, Khon Kaen, Thailand, Asia
Jane Abe, Immediate Past President

2001, La Habana, Cuba,
North America
No representative

2002, Tampere, Finland,
Europe
No representative

2003, Hawaii, USA, North America
Ryan Intlekofer, Immediate Past President

2004, Beijing, China, Asia
Donna Gress, Immediate Past President

2005, Entebbe, Africa
Amy Fremgen, Immediate Past President

2006, Gioania, Goias – Brazil, South America
Dianne Cleveland, Immediate Past President

2007, Ljubljana, Slovenia, Europe
Marilyn Hansen, Immediate Past President
Lori Swain, NCRA Executive Director

2008, Sydney, Australia, Oceania
Linda Mulvihill, Past President for Sally Kruse Immediate Past President
Lori Swain, NCRA Executive Director

2009, New Orleans, USA,
North America No representative

2010, Yokohama, Japan, Asia
Inez Evans, Immediate Past President
Lori Swain, NCRA Executive Director representing NCI

2011, Balaclava, Mauritius, Africa
Sue Koering, Immediate Past President
Lori Swain, NCRA Executive Director

2012, Cork, Ireland, Europe
Melanie Rogan, Immediate Past President
Lori Swain, NCRA Executive Director

2013, Buenos Aires, Argentina, South America
Sarah Burton, Immediate Past President
Lori Swain, NCRA Executive Director

2014, Ottawa, Canada, North America
Shirley Jordan Seay, Immediate Past President
Lori Swain, NCRA Executive Director

2015, Mumbai, India, Asia
Terri Richardson, Immediate Past President
PROCEDURES

The current President, Immediate Past President and Executive Director shall identify opportunities to expand NCRA's membership and services to justify attendance and budgeted dollars for the IACR Conference. This information must be reported to the NCRA Finance Committee when preparing the NCRA budget.

Abstract

The NCRA representative attending the next year's IACR Conference shall make every attempt to submit an abstract for the IACR Conference when the "Call for Abstracts" by IACR is made. The abstract submitted to IACR should utilize information published by NCRA or pertaining to NCRA services, or membership benefits (if appropriate) to meet the guidelines for the "Call for Abstracts." Specifically, the abstract submitted to IACR should address NCRA issues rather than individual's employer data or personal experiences. The abstract submitted to IACR should:

1) Utilize NCRA data, experiences, or published material (e.g., Cancer Registry Textbook, printed books or material published and sold by NCRA, or other available information from NCRA).

2) Be reviewed by the NCRA Board of Directors (and NCRA Executive Director before being submitted to IACR). The current NCRA President shall have the final approval of the abstract being submitted by NCRA to IACR.

3) Include the names of the NCRA representative submitting the abstract, all editors or authors of information used in the NCRA abstract, and the current NCRA Board of Directors. Assistant or Associate Editor names can be eliminated if there are too many names to include on the abstract.

4) List the authors in this order: NCRA representative writing the abstract, current NCRA Board of Directors, and editors or authors of material utilized within the NCRA abstract. The editors and authors must be listed in the original printed order. Names of individuals that could possibly be listed twice because of positions involved in the abstract should only be listed once and placed on the highest position. (Example: If the NCRA representative to IACR is also on the NCRA Board of Directors and an author of a chapter being utilized in the abstract, his or her name should only appear in the first author's position—the NCRA representative. The words, "National Cancer Registrars Association (NCRA)" should follow the author's names unless otherwise specified in the guidelines of the "Call for Abstracts."

A copy of the final abstract must be reviewed by all abstract authors before submitting it to IACR.

Exhibit/Presentation

The NCRA representative attending the next IACR Conference must write to IACR and make arrangements to have an NCRA exhibit area available in the IACR Conference exhibitor's area. NCRA's promotional material (e.g., membership brochures, copies of available publications, order forms for available NCRA materials, etc.) should be displayed. If available, NCRA's display/exhibitor board should be displayed. The NCRA representative to IACR should be present at the NCRA booth/exhibit area at all times during exhibitor hours to answer questions and promote the benefits and services of NCRA.

The NCRA representative attending the next IACR Conference shall send a letter to the President of IACR in an attempt to secure a place on the IACR program or meeting agenda to speak about the benefits and services of NCRA.
The NCRA representative attending the IACR Conference must write an article for *The Connection* (usually the winter edition) summarizing the events that occurred during the meeting, overall number in attendance and the countries and continents represented. In addition to the quarterly board report, this article may serve as the report to the Board.

**Adherence to Policies and Procedures**

The NCRA Board of Directors shall take appropriate action if the NCRA representative attending the IACR Annual Meeting does not adhere to the policies and procedures listed in this policy and procedure. This specific procedure is to assure that the interests of the organization and membership is fully protected.