NCRA MENTOR ACTIVITY LOG

Instructions: All mentors are required to fill out a NCRA MENTOR ACTIVITY LOG for each meeting with a mentee.

1. Mentor’s full name:

2. Mentor's email address:

3. Method of mentoring:  ○ Face-to-Face  ○ Phone  ○ Email

4. Mentee Name:________________________Member#________________________

5. TYPE OF MENTORING:
   ○ Career Information
   ○ CTR Examination Preparation
   ○ Technical
   ○ Professional Development
   ○ Other

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>TOPIC</th>
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<tr>
<th>SUMMARY</th>
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6. Outcomes achieved:

7. Decisions made:

8. Plans for next meeting: What is the topic of your next meeting?

9. Plans for next meeting: What is the date of your next meeting?

11. If you need any resources or assistance to help your mentee, please explain: